

AGENDA
LIBERTY TOWNSHIP MEETING

6 June 2019
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

- New Jersey State Police
- Committeepersons
- Mayor
- Municipal Professionals
- Municipal Departments/Boards/Commissions

Adoption of Agenda

Appointments: Recreation Commission, Alternate #2, expiration of term 31 December 2023

Adoption of Minutes

Meeting and Executive Session of 9 May 2019

Old Business

Township of Wantage Radio Station Application

New Business

Resolutions

- ABC 2019-2020 License Renewals
- Chapter 159 for NJDOT Grant Funds
- Third Quarter Tax Extension Period

Adoption of Bill List

Public Comment

Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 6 June 2019. The meeting was opened by Deputy Mayor Dan Grover with Adequate Notice of Meeting and the Pledge of Allegiance at 7:03 p.m.

Present: Deputy Mayor Daniel Grover; Peter Karcher, (arrived at 7:33 pm); Carl Cummins, and Michael Beyer

Absent: Mayor John Inscho

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

NEW JERSEY STATE POLICE

Trooper Wisner reported that 6 summons, 4 accidents, and 3 warnings had been issued in Liberty Township during May 2019. 4 investigation reports continue in Liberty Township at this time.

ENVIRONMENTAL

Shannon Schaaf reported the following;

- ✓ A Trek bench had been received from the plastic recycling program and was installed at the Central School garden.
- ✓ 110 silky dogwoods have been planted on the bank at the beach site along the brown garage
- ✓ The 2019 ANJECT Open Space Stewardship Grant of \$1427 has been received for the development of a wildflower garden at the John R Fisher pavilion site
- ✓ The Environmental Commission inquired into the status of the Liberty Lake dam removal

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for May 2019 and placed on file.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for May 2019 and placed on file

APPOINTMENT

A motion by Mike Beyer to appointment of Marisa LaVerde to the Recreation Committee, Alternate #2, expiration of term 31 December 2023, carried.

APPROVAL OF MINUTES

A motion by Carl Cummins to adopt the public and executive session minutes of 9 May 2019 carried.

UNFINISHED BUSINESS

TOWNSHIP OF WANTAGE

A letter of 19 April 2019 was received from the Township of Wantage on behalf of the Wantage Township Emergency Management proposal to utilize frequency 156.2025MHz for emergency communications, which is a Adj. channel to frequency 156.195MHz licensed by Liberty Township under call signal WPEN722. Jim Faherty, Northeast Communications, Inc., was available for questioning. He advised that drifting is no longer an issue with current 2-way technology but should the air waves bleed over into Liberty communication then Wantage would request a new frequency. A motion by Carl Cummins authorizing the Deputy Mayor to execute the letter on consent carried.

NEW BUSINESS

RESOLUTIONS

A motion by Mike Beyer to adopt the following Resolution carried.

RESOLUTION #2019.50
ISSUANCE OF 2019-2020 LIQUOR LICENSES

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2019, to midnight, 30 June 2020;

| | |
|----------------------|---|
| House of Liquors LLC | 514 Route 46 Oxford, New Jersey 07863 License # 2114.44.005.004 Fee: \$871.93 |
| Villa Venice | Bidjev Enterprises Inc 489 Route 46 Great Meadows, New Jersey 07838 License # 2114.33.006.004 Fee: \$871.93 |
| Sandbox Spirits | Pio Costa 1275 Bloomfield Ave Fairfield, NJ 07004 License #2114.33.007.007 Fee: \$871.93 |
| J. P. Kelly's | J. P. Kelly's 43 Lake Just-It Road Great Meadows, NJ 07838 License #2114.33.004.003 Fee: \$871.93 |

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; and, that this license is renewed pursuant to a 12:39 Special Ruling of 13 September 2018, Docket No. 08.18.378, be renewed for the term of two years from the first day of July 2018, to midnight, 30 June 2020;

543 Route 46 LLC

543 Route 46 LLC
543 Route 46
Oxford, NJ 07863
License #2114.33.003.003
Fee: \$871.93

Vote: aye - Cummins
aye - Grover
aye - Beyer
absent - Karcher
absent - Inscho

Dan Grover,
Deputy Mayor

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2019.051
RESOLUTION REQUESTING APPROVAL OF ITEMS OF
REVENUE AND APPROPRIATION NJS 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Liberty in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$156,000, which is now available from NJDOT in the amount of \$156,000.

BE IT FURTHER RESOLVED, that the like sum of \$156,000 is hereby appropriated under the caption NDOT Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from NJDOT in the amount of \$156,000.

Vote: aye - Cummins
aye - Grover
aye - Beyer
absent - Karcher
absent - Inscho

Dan Grover,
Deputy Mayor

A motion by Mike Beyer to adopt the following Resolution carried.

RESOLUTION #2019.052
A RESOLUTION ESTABLISHING A SPECIAL PERIOD FOR
THIRD QUARTER LOCAL PROPERTY TAXES IN THE TOWNSHIP OF LIBERTY

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, N.J.S.A. 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered;

NOW, THEREFORE, BE IT RESOLVED by the Committee of Liberty Township as follows:
No interest shall be charged on 3rd quarter taxes, due August 1, 2019, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, that if any such payment is not received on or before the 25th day interest at the usual rate will be charged from the August 1, 2019 date.

Vote: aye - Cummins
aye - Grover
aye - Beyer
absent - Karcher
absent - Inscho

Dan Grover,
Deputy Mayor

PAYMENT OF BILLS

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2019.053
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$500,284.23.

Vote: aye - Cummins
aye - Grover
aye - Beyer
absent - Karcher
absent - Inscho

Dan Grover,
Deputy Mayor

PUBLIC COMMENT was opened at 7:18 pm.

Michael Lamonaco, New Jersey State Police, expressed concern over the vacancy of the Liberty Township OEM Coordinator position following the passing of Steve Matuszek.

Gary Hill, Warren County 911 Coordinator, expressed concern for the need to update Liberty Township 911 data base.

Alice Bechok – Ms. Bechok inquired if the meeting room sound system could project voices for the public’s audio capability. She also inquired into the time line for Lakeside Drive West project completion.

Steve Egan – Mr. Egan reported road conditions along Danville Mountain Road and Lewis Lane. He also questioned the public vs. private location of a tree.

Paul Marty – Mr. Marty asked if his reemployment was being considered for DPW part-time summer help.

RECREATION

Pete Karcher presented the following requests from the Recreation Commission;

- ✓ Outdoor Movie. A motion by Pete Karcher authorizing Deputy Mayor Grover to execute the Agreement between the Township of Liberty and Township of Franklin, Warren County for the rental of projector, screen and sound equipment carried.
- ✓ A motion by Pete Karcher to adopt the following Resolution carried;

RESOLUTION #2019.054
SALARY

WHEREAS, Salary Ordinance #2017.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2019 in the amounts designated below. All salaries are retroactive to 1 January 2019 unless otherwise noted:

| <u>NAME</u> | <u>POSITION</u> | <u>SALARY</u> |
|---|--------------------------------|---------------|
| Summer Beach Employees Kyle Egan | Beach Co-Manager | 14.00/hour |
| Summer Recreation Employees Dominick Desiderio | 1 st year counselor | 9.00/hour |

Vote: aye - Cummins
aye - Grover
aye - Beyer
aye - Karcher
absent - Inscho

Dan Grover,
Deputy Mayor

- ✓ A motion by Pete Karcher authorizing Deputy Mayor Grover to execute the Mountain Lake Fire Company rental agreement for Community Day 2019 carried.
- ✓ Discussion ensued on the Recreation shed and equipment removal from the Liberty School fields.

EXECUTIVE SESSION

At 7:55 pm a motion by Deputy Mayor Grover to adopt the following Resolution carried.

RESOLUTION #2019.055
EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement – Lakeside Drive West Wall Repairs
- ✓ Personnel and Personnel Policy – Summer Employment

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Cummins
aye - Grover
aye - Beyer
aye - Karcher
absent - Inscho

Dan Grover,
Deputy Mayor

At 8:42 pm, a motion by Deputy Mayor Grover to reconvene the public meeting carried. Deputy Mayor Grover stated that during executive session matters of collective bargaining agreement and personnel were discussed. No action was taken.

MARBLE HILL NJDOT GRANT

Discussion was held regarding the timeliness of NJDOT Grant work on Marble Hill Road and the availability of grant funding.

ADJOURNMENT

There being no further business, a motion by Deputy Mayor Grover to adjourn the meeting carried.

Meeting adjourned at 8:44 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 11 July 2019

